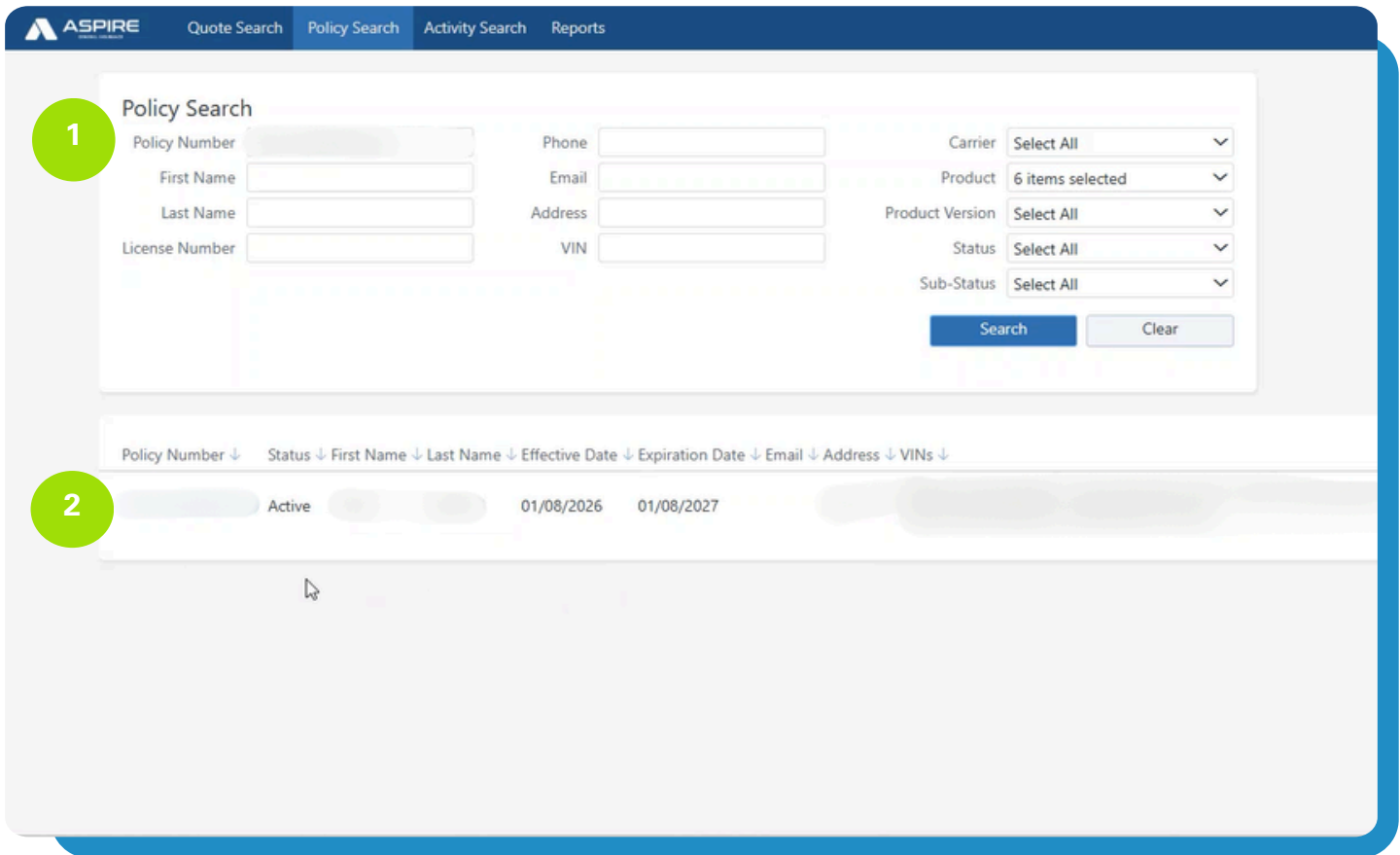


ASPIRE LEARNING ESSENTIALS

How to Make a Payment

Created: January 2026



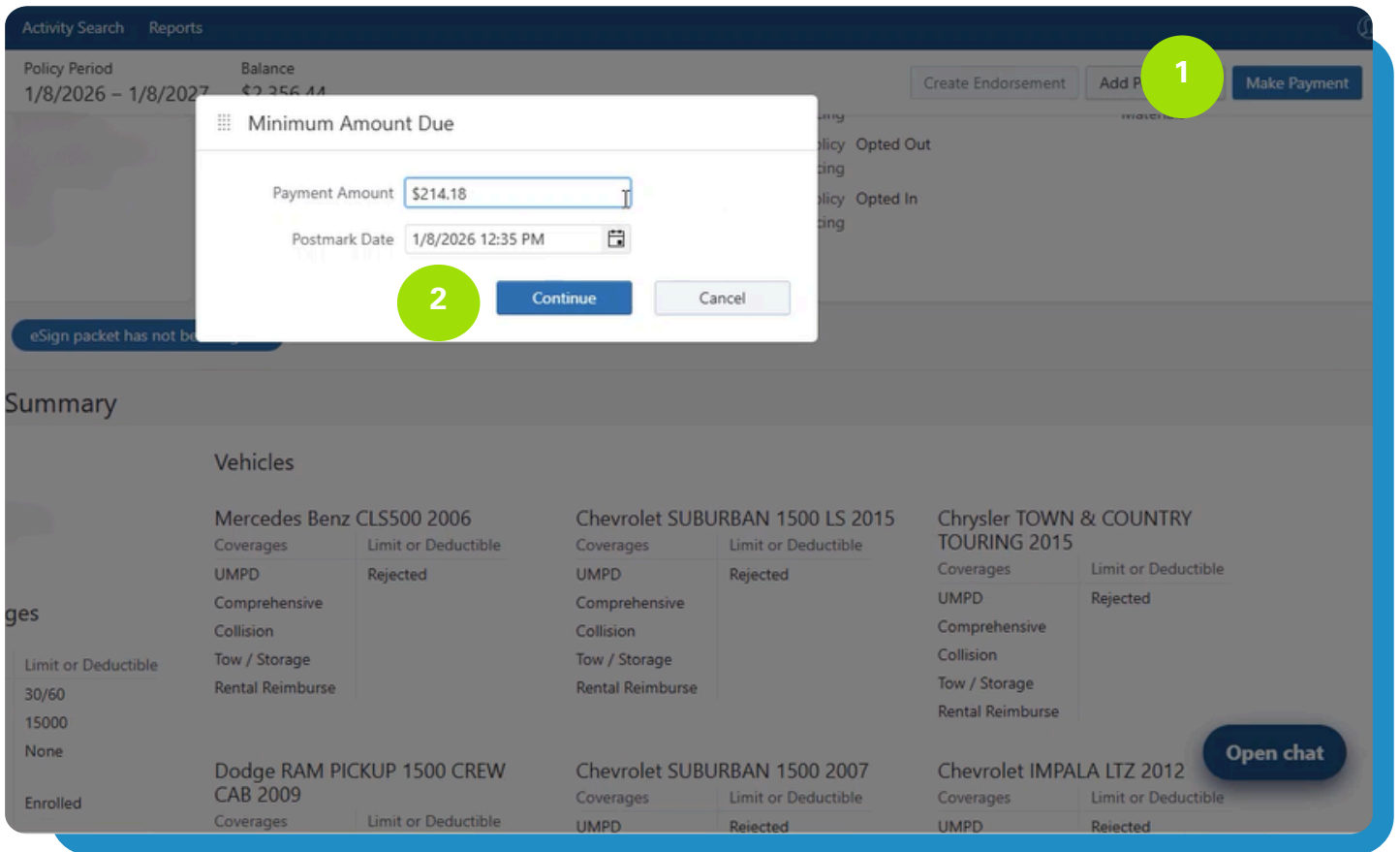


1

Enter the policy number under “Policy Search” and click “Search”

2

When the policy populates click on the policy to open it.



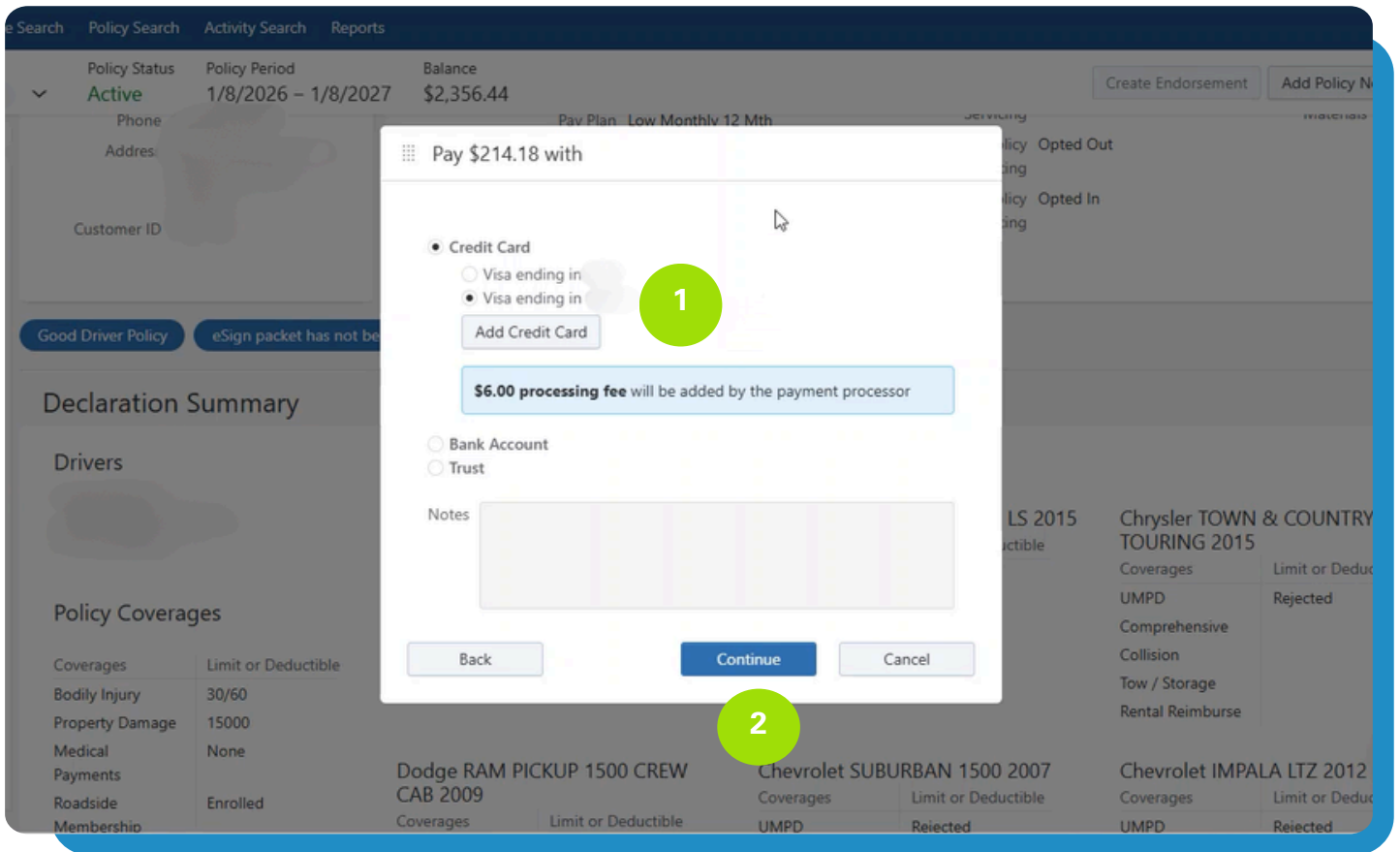
1

In the Policy click “Make Payment” in the upper right hand corner.

2

Edit the payment amount and due date. Click “Continue.”





1

Choose the payment method that the customer would like to use to make this payment.

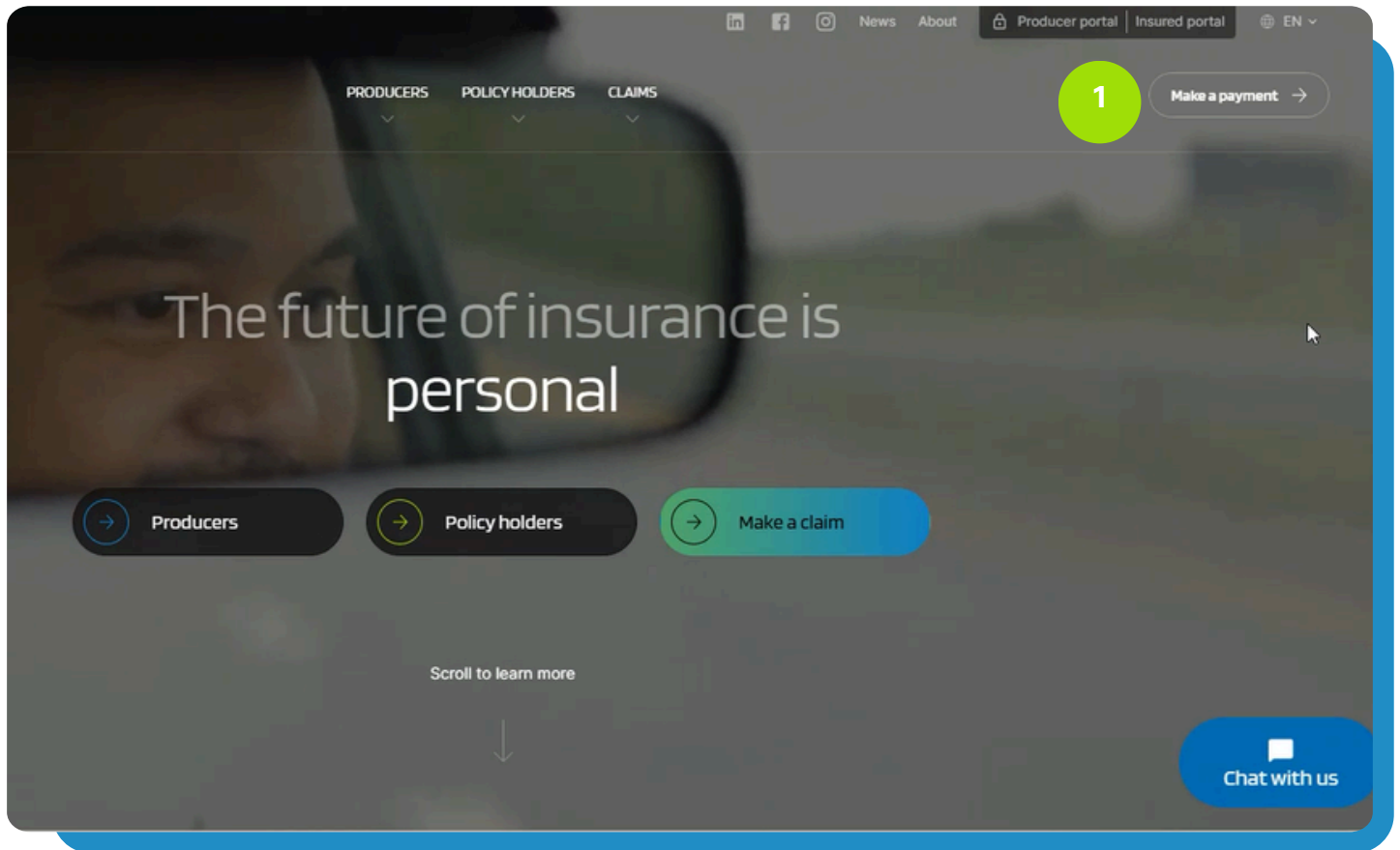
2

Click “continue.”

After you click continue the payment will process. You will then see a pop-up with a link. Click this link - it is the confirmation that the payment was successful.

Please continue to see the second option for making a payment.

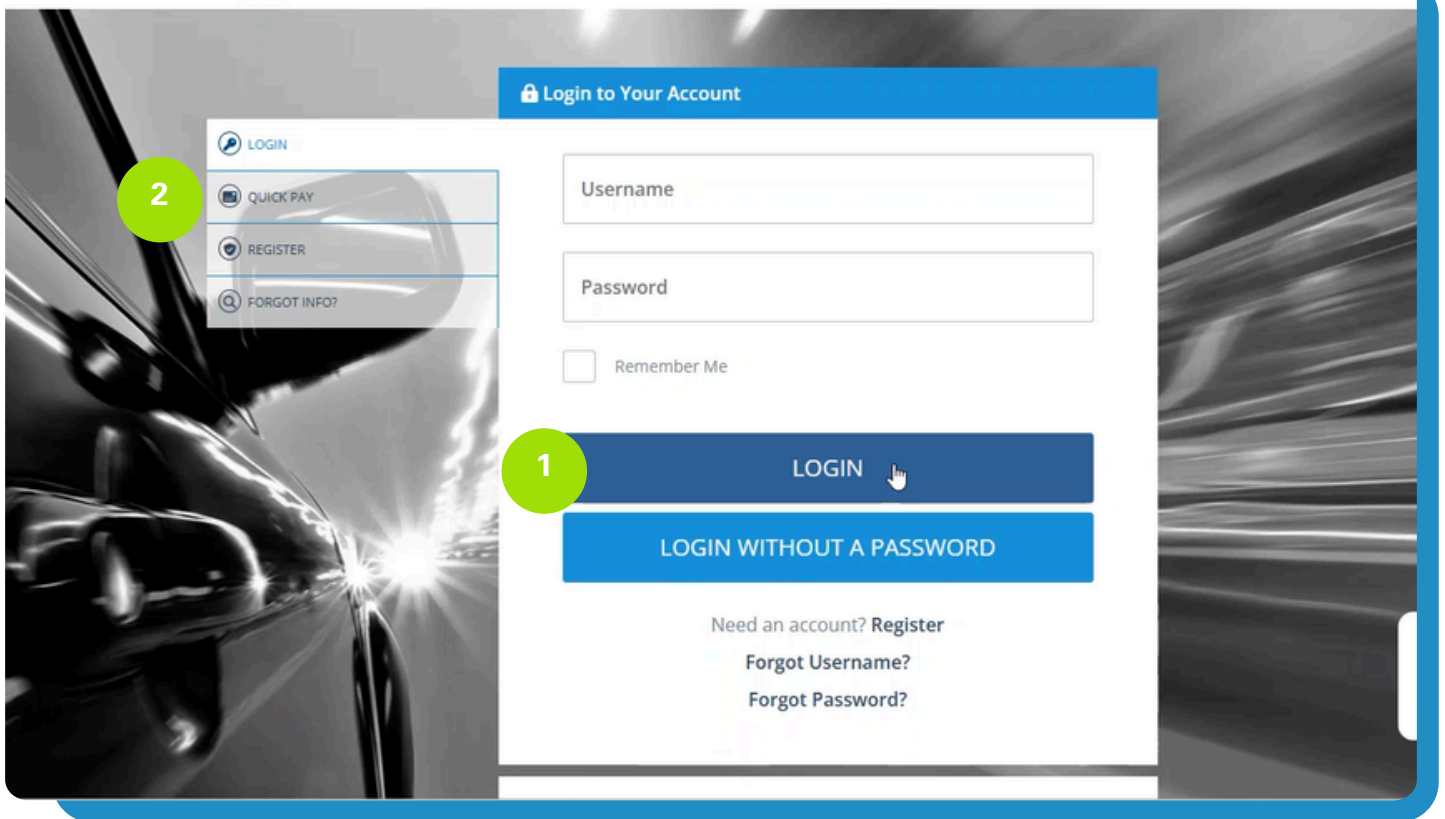




1

The customer will go to <https://www.aspiregeneral.com> and click “Make a Payment” in the upper right-hand corner.





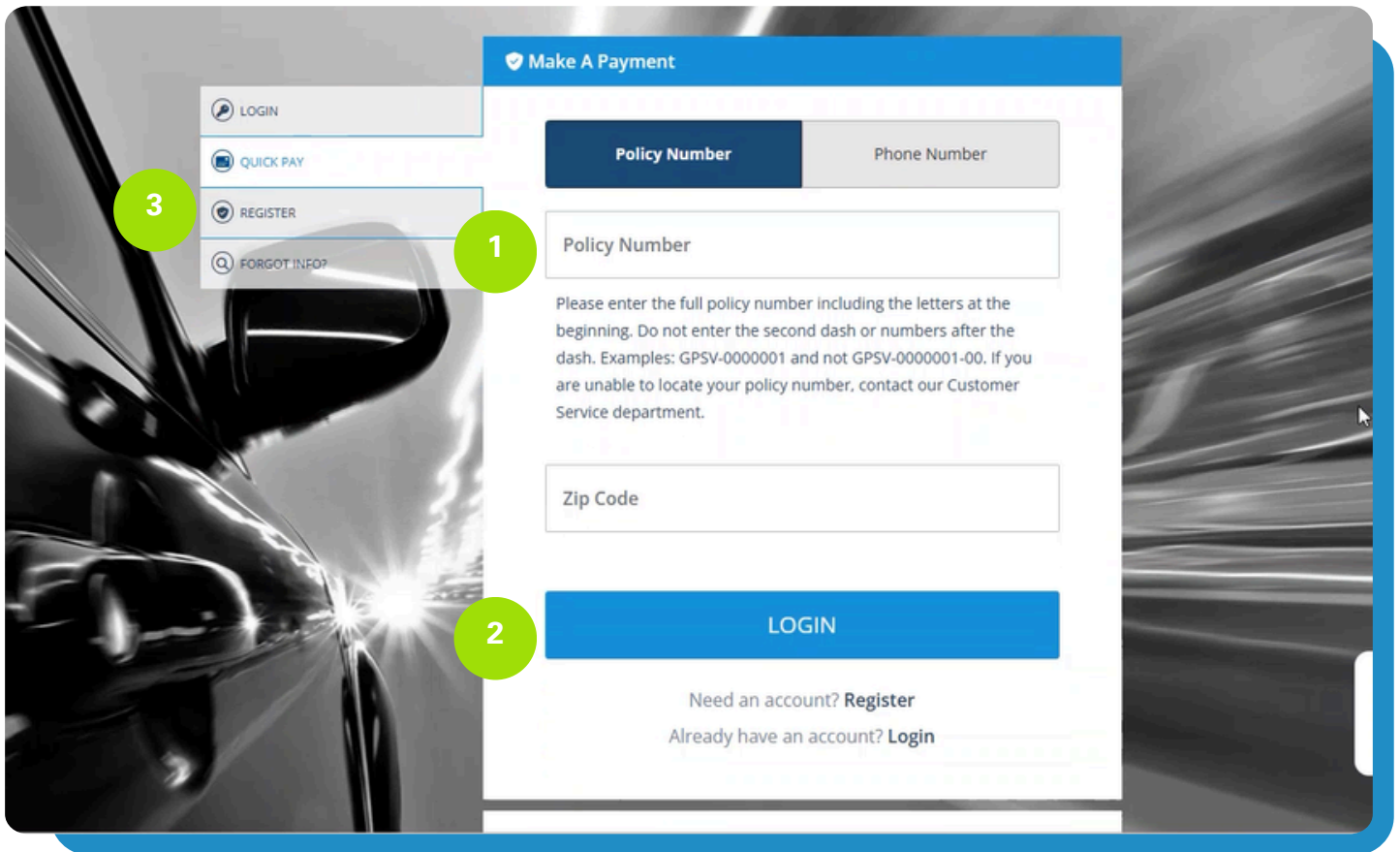
1

The customer will have a couple options to make a payment. The first will be to log-in. The customer can log-in with their username and password and then follow a similar process outlined in the first part of this guide.

2

The second option is to select “Quick Pay”





1

The customer can log-in using their policy number and zip code OR their phone number and zip code.

2

The customer will click "Login" and then can make their payment following a similar process outlined in the first part of this guide.

3

If the customer does not have an account they can click "Register" and create one.